



CAMCYCLE

Cambridge Cycling Campaign

Registered Charity Number: 1138098

Trustees' Annual Report & Financial Statements for the year ending 30 September 2022

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CAMBRIDGE CYCLING CAMPAIGN

LEGAL AND ADMINISTRATIVE INFORMATION

Status: Cambridge Cycling Campaign (known as Camcycle) is an unincorporated association. It was formed in 1995, and in 2008 the organisation registered as a charity operating in England and Wales, with registration number 1138098.

Governance: Camcycle is governed by our 2010 constitution which can be read at camcycle.org.uk/about/constitution.

The following served as trustees of the Charity for the year ended 30 September 2022 and up to the date of the report:

Name	Office	Elected	Resigned
Robin Heydon	Chair	Dec 2009	
Chris Loughlan	Secretary	Jan 2021	
Peter Gotham	Treasurer	Jan 2021	
Alessandra Caggiano	Trustee	Sept 2020	
Matthew Danish	Trustee	Dec 2016	
Sue Edwards	Trustee	Nov 2014	
Finlay Knops-Mckim	Trustee	Jan 2020	Jan 2022
Martin Lucas-Smith	Trustee	Sep 2010	
Tom McKeown	Trustee	Nov 2014	Jan 2022
Alec Seaman	Trustee	Jan 2020	Jan 2022
Co-opted			
Gabriel Bienzobas	Trustee	March 2022	
Philip Carter	Trustee	July 2022	
Pip Emery	Trustee	Jun 2022	
Paul Robison	Trustee	October 2022	
Rosie Tween	Trustee	Jun 2022	

Registered and Operating Address: The Bike Depot, 140 Cowley Road Cambridge, CB4 0DL

Website: www.camcycle.org.uk **Email:** contact@camcycle.org.uk **Phone:** (01223) 690718

Names & Addresses of Advisors

Role	Name	Address
Bank	The Co-operative Bank plc	PO Box 250, Skelmersdale, WN8 6WT
Bank	Saffron Building Society	1A Market Street, Saffron Walden CB10 1HX
Honorary Independent Examiner	Brian Corbett	38 Chesterton Hall Crescent Cambridge CB4 1AP

Names of Senior Staff with Delegated Responsibilities

Name	Role
Roxanne De Beaux	Executive Director

CAMBRIDGE CYCLING CAMPAIGN

TRUSTEES ANNUAL REPORT 2022

The trustees present their annual report and financial statements for the year ended 30 September 2022.

Objects of the Charity

The charity's objects are:

to promote cycling for the public benefit in and around Cambridge as a means of furthering the following charitable purposes:

1. the promotion of public health,
2. the promotion of the conservation and protection of the environment,
3. the promotion of cycling for the public benefit, by promoting, assisting, facilitating and protecting the use of bicycles and similar vehicles on public roads and publicly accessible routes,
4. the promotion of public safety, particularly on the highways,
5. the promotion of healthy recreation in the interests of social welfare, and
6. the advancement of education

by whatever means the Trustees think fit, including the provision of cycling facilities, services, training, educational activities, and lobbying and campaigning in matters relating to cycling and other forms of transport.

Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Organisation

Cambridge Cycling Campaign is governed by its board of trustees who meet regularly throughout the year. Trustees who served during the year are detailed above.

Executive Summary

Each year our membership grows because people in and around Cambridge can see the results of our work on their local streets. Since 1995, the Cambridge Cycling Campaign, now known as Camcycle, has been working hard for more, better and safer cycling for those who work, live and travel in our region.

Many facilities across Cambridgeshire such as cycleways, cycle parks, low-traffic streets and walking and cycling bridges would not exist without the efforts of our dedicated team of volunteers and staff, the support of over 1,670 members, and the collaboration of many others who have worked with us.

We have a vision for a region where children can independently cycle to school with friends, quieter streets draw people out to socialise with neighbours and thriving local businesses are easily accessed on foot or by cycle. A high quality cycle network is accessible to all types of rider and cycle and integrated with great public transport. Together, let's make it a reality.

Chair's review

It has been eight years since Martin Lucas-Smith encouraged me to stand as Chair. At that time, we had no members of staff, no office, no computers, no phones, and just enough money. Cash saved up was increasing but we had little capacity to spend it. Then the changes started happening. We raised enough money from donations and increased membership to fund our first employee, Roxanne De

Beaux. She came in and with encouragement from me and other trustees set about transforming the charity.

Branding was revamped from the old green logo to the orange and red speech bubble and the clean iconography of the different types of cycle. We adopted the shortform name Camcycle. The newsletter became the magazine, bigger and better but published only four times a year, supplemented by weekly news delivered electronically. We are still a campaigning group, but our public persona became that of a positive, practical, and professional organisation.

Roxanne grew the staff team, hiring Anna, and then Rosamund, and Josh. Along the way we've had many fantastic interns who have joined us over the summers, and others, like Sarah, who joined us on short contracts funded by grants we had received. Having this many people in the office means we have engaged with various services to make sure we are doing the best for everyone.

Together, we have transformed this charity into a local institution. We have a stronger membership base, more diverse income streams, and a better foundation for the future. We have become better at campaigning. I may be standing down as Chair in 2023, but I believe that this charity will continue to be more influential, better informed and more inclusive in the years to come. A Chair is only as good as the staff and the trustees they work with and I can't speak highly enough of those I have worked with during my time in this role. Thank you for your time, energy, and most of all your belief that we collectively can make Cambridge, and the surrounding region, a better place to live, work, and cycle.

Activities, Achievements & Performance

Growing regional influence

The majority of transport decisions in our area are made at a county or Combined Authority level, so it's becoming increasingly important to unite with other groups across the region to strengthen our individual causes and make our voices heard.

In 2022, the appointment of Josh as our new Infrastructure Campaigner has enabled us to attend many more local transport meetings, particularly those of the Cambridgeshire and Peterborough Combined Authority and the Greater Cambridge Partnership, the two key sources of active travel funding for our area. We have also increased our scrutiny of Cambridgeshire County Council, the main delivery body for cycling infrastructure, raising questions on everything from the Active Travel Strategy and Local Cycling and Walking Infrastructure Plan to residents' parking and the impact of delivery robots.

There continues to be a large number of transport-related consultations, from these authorities and others, and Josh's work has enabled us to produce several detailed guides to help our members and supporters respond in favour of cycling, along with responses to many local planning applications.

We have hugely valued working with other local campaign groups this year, sharing our individual expertise and cycling knowledge to work together on strong joint campaigns, most notably as part of the Cambridgeshire Sustainable Travel Alliance.

Zero Carbon Streets

In 2022, new employee Josh Grantham took the lead on our Zero Carbon Streets project. He's been providing technical support and campaigning advice to regional groups and helping them play their part in reducing Cambridgeshire's carbon footprint from transport.

In 2021, the Cambridgeshire & Peterborough Independent Commission on Climate revealed that transport makes up 44% of Cambridgeshire's carbon footprint (higher than the UK average). Better cycling and walking can play a significant part in tackling this issue and we know that local groups have lots of ideas for active travel improvements.

The level of outreach and advisory work needed was becoming overwhelming for Camcycle's volunteers, so we were delighted, thanks to your generous donations to the Zero Carbon Streets campaign, to be able to employ Josh in April.

His experience in active travel design, transport consultancy, sustainability and engineering has been invaluable as he has drawn up options for the Coldham's Lane junction with the Chisholm Trail, created suggestions for making Garden Walk in West Chesterton a more liveable street and provided advice on lighting and surfacing for the Mere Way route to Waterbeach, among other projects. Thanks to all the local people and groups for their collaborative work for change.

2022 election survey

With some closely-fought election contests expected in May 2022, we expanded our annual survey to Peterborough with the help of the Peterborough Cycle Forum and worked with groups in Huntingdonshire and South Cambridgeshire to compile questions for those districts. Later in the month, we used our united voice to speak out about the loss of active travel funding.

Our election survey makes a difference and we know many Camcycle members and supporters appreciate the hard work put into this annual campaign by staff and volunteers. With increased levels of regional decision-making and better cycling infrastructure urgently needed across the area, we decided to expand the survey to Peterborough (above) and also included Huntingdonshire District Council elections for the first time.

This was a huge undertaking and we are grateful to everyone who helped us compile the questions and contact local candidates, including representatives from Peterborough Cycle Forum, CTC Cambridge, Milton Cycling Campaign, Hunts Walking & Cycling Group and St Ives Eco Action.

Later in May, we discovered that the Combined Authority had gained just £635,000 from the latest government round of active travel funding, 4% of the funds allocated to the top-ranking transport authority and the equivalent of just 74p per regional resident. We joined with cycling groups from Ely, Huntingdonshire and Peterborough to raise this issue and continue to work together to scrutinise local decision-making.

Camcycle supporters

In 2022, Camcycle reached 1,675 members, received 299 contributions from individual donors and was supported in our work by over 150 volunteers! From researching meeting papers to marshalling rides and delivering leaflets to selling merchandise, you have all been invaluable in our work for more, better and safer cycling.

We are also thankful to the many organisational partners, who support our work practically and financially. It has been particularly rewarding to be part of the Cycle Crime Prevention Task and Finish Group this year: reported thefts have reduced by 61.9% since 2019 thanks to the hard work of this positive collaboration.

Thank you to all the organisations which have supported us in 2022 by donating to our campaigns, advertising in our magazine, providing regular column inches in the media, hosting our websites and contributing to our work for more, better and safer cycling through our corporate supporter programme.

Magazine advertisers	Continental Tyres Rutland Cycling Outspoken Cycles The School Run Centre Pedal and Brass Cyclecentric Conker of Cambridge
Media partners	Cambridge Independent Cambridge News
Corporate supporters	Outspoken Cycles Outspoken Training Zedify The Fellows House Mythic Beasts
Event hosts	Greater Cambridge Partnership Cambridge United Football Club Cambridge United Community Trust Cambridge University Library Shelford Parish Council

Creating agenda-setting campaigns

Camcycle’s campaigns make waves and drive conversation, in print, online and in person. We want to inspire more transport advocates to get involved with our work and more decision-makers to take the bold steps needed for a sustainable transport future.

2022 was a year of big transport discussions as the Greater Cambridge Partnership held consultations on proposals for a new Road Classification and a Sustainable Travel Zone for Cambridge, the Cambridgeshire and Peterborough Combined Authority consulted on its draft Local Transport and Connectivity Plan and Cambridgeshire County Council consulted on a draft Active Travel Strategy.

Pulling all the threads together is an endless challenge, but Camcycle continued to scrutinise proposals, develop detailed and technical responses and translate the plans into clear communications for public discussion. The mock-ups of city centre streets created by summer intern Victoria Wright sparked discussion in the press and on social media and Josh gathered online and in-person feedback from members to help develop our own initial ideas for a new street hierarchy for Cambridge. We were very inspired by Ghent Deputy Mayor Filip Watteeuw, who talked to Camcycle in May about his city's circulation plan: the video has been viewed by nearly a thousand people on Facebook and YouTube.

Love Cargo Bikes

The first cargo bikes came to Cambridge in 2002 and in the past two decades, their popularity has boomed with families and businesses. In 2022, we collaborated with Cambridgeshire County Council on a campaign to promote and celebrate their benefits and encourage more people to give them a try.

Reducing car miles driven in the Cambridge and Peterborough region is a key goal of the Combined Authority: Camcycle has calculated that its target to reduce mileage by 15% by 2030 (from a 2019 baseline) is equivalent to 732 million miles.

We believe that cargo bikes could play an important role in the transition to more sustainable transport and jumped at the chance to help promote these amazing machines as part of City Changer Cargo Bike, a Horizon 2020 Cycle Logistics programme delivered in partnership with Cambridgeshire County Council.

Launched on Valentine's Day, our 'Love Cargo Bikes' campaign captured the stories of dozens of families and businesses across Cambridge and beyond. Content was developed for online and print purposes to highlight the wide range of cargo bikes on offer and provide information and inspiration to encourage people to give them a go, including via the council's 'Try Before You Buy' scheme hosted by Outspoken Cycles.

Huge thanks go to our cargo bike project intern Sarah Hughes for all the hard work and passion she put into this campaign: her engaging videos have massively boosted our subscribers on YouTube and were frequently shared on social media.

Sarah returned in a volunteer capacity in September as lead organiser for our Cargo Carnival, hosted in collaboration with Cambridge University Library. After three years away, the cargo bike parade was our biggest yet and the popularity of the whole event with attendees has ensured we are keen to see it return in 2023.

If not now, then when?

The proposal to create a Sustainable Travel Zone for Cambridge including a weekday road charge that would provide road space and funding for better buses, walking and cycling is one of the biggest moments for transport in our city's history. As part of a new campaigning alliance we led a positive campaign urging local people to get involved.

Proposals for a Sustainable Travel Zone (STZ) in Cambridge were revealed by the Greater Cambridge Partnership in August; when Camcycle was interviewed by BBC Look East and ITV News Anglia about the plans we said that the predicted 50% reduction in traffic and consistent funding stream could be transformative for cycling.

By the time the consultation launched in October, a survey of our members had shown that 88%

supported the principle of an STZ, although many would like to see changes to the details of the scheme. We believe that if an STZ was delivered fairly and effectively it would change transport for the better in our region, unlocking many more options for sustainable journeys and helping local authorities address issues such as climate change, health and inequality.

With Cambridge Living Streets and Cambridge Area Bus Users, we formed the Cambridge Sustainable Travel Alliance to encourage people to respond in support of the STZ, giving details of how they'd like to see the plans changed. We worked with a national agency on a campaign that asked 'If Not Now, Then When?' and spread this message far and wide with generous support from the Foundation for Integrated Transport. Our STZ campaign and Alliance work will continue in 2023.

Cambridgeshire Sustainable Travel Alliance partner members	
<ul style="list-style-type: none"> ● A10 Corridor Cycling Campaign ● Asthma + Lung UK ● Cambridge Area Bus Users ● Cambridge Carbon Footprint ● Cambridge Electric Transport ● Cambridge Friends of the Earth ● Cambridge Living Streets ● Cambridge Parents for the Sustainable Travel Zone ● Camcycle ● Campaign for Better Transport ● Cam Vale Bus User Group ● Carbon Neutral Cambridge ● Clean Air Cambridge ● CTC Cambridge ● Cyclecentric 	<ul style="list-style-type: none"> ● Cycling UK ● East Cambs Climate Action Network ● Electric Bike Sales ● Ely Cycling Campaign ● Hunts Walking & Cycling Group ● Meldreth, Shepreth and Foxton Rail User Group ● Milton Cycling Campaign ● Outspoken Cycles ● Outspoken Training ● RailFuture East Anglia ● St Ives Eco Action ● Sustrans ● Transport Action Network ● Voi ● Zedify

Camcycle in the media

We expanded our local media coverage in 2022, reaching out to audiences across the region with cycling stories of interest to people in Huntingdon, Ely, Wisbech and Peterborough.

Forbes and The Times featured comments from Camcycle and the Cambridgeshire Sustainable Travel Alliance on proposals for a Sustainable Travel Zone in Cambridge, and Roxanne, Anna and Josh were kept busy with interviews on local television and radio.

We continued to spark discussion with our regular columns in the Cambridge News and Cambridge Independent: in the latter, we were very pleased to share the thoughts of our two summer interns and new trustee and handcyclist, Rosie Tween.

From Highway Code updates to the Reach Ride, and the Chisholm Trail to winter gritting, we are always happy to talk about cycling in the media or to lead the discussions on our social media channels where we have over 12,500 followers.

Publications and outlets that have shared Camcycle stories this year include:

BBC.co.uk BBC Look East BBC Radio Cambridgeshire Cambridge 105 Cambridge Independent Cambridge News Cambridge Network	CambsNews.co.uk Cambs Times Cam FM Cycling UK Ely Standard Fenland Citizen Forbes.com Hunts Post	ITV News Anglia Peterborough Matters Peterborough Telegraph Road.cc Royston Crow That's TV West Anglia The Times Wisbech Standard
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Reaching out to local communities

Cambridge is one of the most inclusive areas for cycling in the country and Camcycle wants to help even more people start to ride. Reaching new people and understanding the cycling issues faced by different communities is an important focus of our work.

After a cautious return to stall bike events the previous year, our electric cargo bike was extremely busy in 2022 and we visited several new events including the Arbury Carnival and Greener Queen Edith's Day.

In other outreach activities, Roxanne gave a presentation on cycling to work and office cycle parking at an event hosted by the British Council for Offices, Anna took part in Cambridge Carbon Footprint's Human Library, Josh attended Cambridge University's Green Fair and Climate and Sustainability Fair and Rosamund joined the Road Safety Day of Action.

This was the first of a series of events we took part in with Cambridgeshire Police and the Vision Zero Partnership promoting the 'Save Our Cycles' campaign against cycle theft. Over 200 bikes were marked and attendees given information about how to register their bike online and lock it securely.

We worked with other partners to help people get cycling, promoting South Cambridgeshire District Council's scheme to provide cycles to Ukrainian refugees, Love To Ride's Biketober programme and JoyRiders Cambridgeshire's free rides for women.

Chisholm Trail celebration

Opened on a foggy late December day in the middle of a Covid-19 outbreak, phase one of the Chisholm Trail didn't quite get the launch we would have hoped for. Seven months later we worked with the Greater Cambridge Partnership and Cambridge United to give it the celebration it deserved.

Over 100 people joined us on a sunny Saturday in July to walk, wheel, scoot, rollerskate and cycle along the Chisholm Trail from Cambridge North station. The event was hosted by Camcycle with support from the Greater Cambridge Partnership (GCP) and Cambridge United Community Trust. After photos around the Abbey-Chesterton bridge and near the Newmarket Road underpass, we presented our own Jim Chisholm with a Lifetime Achievement Award at the Abbey Stadium.

It was wonderful to see so many happy faces enjoying the Trail, from those who had worked so hard to see it delivered to local members of the community for whom it had opened up new journeys. For this event, we commissioned a special illustrated map of Phase One by designer Alison Norden and included it in an information leaflet with a Trail quiz to help local people explore the route.

We continue to campaign hard for Phase Two of the Trail. In 2022, a new section was created through the Timberworks development and the GCP consulted on proposals for the junction with Coldham's Lane and Cromwell Road.

Camcycle events

In 2022 our two flagship events, the Reach Ride and the Cambridge Festival of Cycling, returned. It was wonderful to see so many familiar faces and to welcome new ones to the world of group gatherings on wheels!

After a couple of strange pandemic years, we were glad to start getting back to normal activities in 2022. On Bank Holiday Monday the weather was perfect for cycling to Reach Fair: over 800 people joined us for the ride, including six Penny Farthings and groups hosted by Ely Cycling Campaign and the King's Lynn & West Norfolk Bicycle Users Group.

September saw our biggest ever Cargo Carnival ride along with stalls and tryouts at the University Library, a social ride to Great Shelford, a film screening and other activities as part of the Cambridge Festival of Cycling.

We couldn't run any of these events without our wonderful Camcycle volunteers: thanks for all that you do.

Nurturing a sustainable organisation

As a small charity with a big impact, trying to achieve the best possible outcomes for cycling means resources are often stretched. In 2022, as we expanded our regional focus we continued to build the funds and processes needed to support the charity's growth.

With four permanent employees and three who joined us on a temporary basis, we are acutely aware of the need to build the systems and processes required to ensure our organisation is sustainable and to make Camcycle a great place to work.

In March, we became accredited as a Living Wage Employer, one of around 90 organisations in the Greater Cambridge area. This means that we pay our staff – including interns – a minimum of the Real Living Wage, ensuring they receive a fair day's pay for their efforts and are supported to live and work in the local area. Later in the year, trustees expanded benefits to staff with extra financial support tailored to the increasing cost of living, and vouchers from cycling food delivery company Foodstuff as a thank you for times when the team had worked above and beyond to meet campaign deadlines. In 2023, we are working with an HR organisation to further improve employee support.

The biggest Camcycle team news was the appointment of Josh Grantham as Infrastructure Campaigner in April. We also gained valuable support from interns Sarah Hughes, Alex Swanston and Victoria Wright and are grateful for all they contributed. We are proud to have now hosted interns from every district in Cambridgeshire!

This year, we co-opted five new trustees, strengthening the skills of the Camcycle board. Welcome to Gabriel Bienzobas, Phil Carter, Pip Emery, Paul Robison and Rosie Tween. In 2023, Matthew Danish and Martin Lucas-Smith are retiring as trustees and Robin Heydon is stepping down as Chair: all have given extremely generously of their time and talents to Camcycle over the years and we thank them for all the ways they have helped make the charity what it is today.

Legal status: transitioning to a CIO

At the 2021 AGM, it was agreed that the Trustees should research whether the charity should become a Charitable Incorporated Organisation (CIO). After a period of review, we have decided to move forward. We are presenting a follow-up motion at the 2023 AGM and hope it will be passed by members.

Changing to a CIO will give Camcycle the legal capacity to do things (such as entering into contracts) using the name of our charity as a separate legal entity instead of the names of our trustees. In the event of any legal disputes, these would be pursued against the CIO, in contrast to our current unincorporated association structure in which the trustees are personally liable. As our charity is growing and becoming more complex, this presents too many risks to the individuals involved in our work and limits options for the expansion of our activities.

Financial overview

Pandemic- and recession-related financial challenges continued in 2022, however Camcycle's financial position has remained stable.

Sponsorship and event income remained low, but we had increases in membership subscriptions and individual donations, with particularly strong performances from our fundraising campaigns.

Our new Infrastructure Campaigner joined the team halfway through the financial year and this has resulted in a corresponding increase in our financial outgoings. In the 2022/2023 financial year we must

ensure an uplift in income to sustain our staffing costs, or we will soon fall below our safe level of reserves.

Reserves

Our policy is to target a minimum reserves level sufficient to meet 6 months of staff and office costs and 12 months of membership servicing costs.

At the end of the 2022 financial year, we had total reserves of £142,869 (2021: £141,341). This includes future funding, largely for staff costs and due to be spent in the year to September 2023, represented by 'restricted reserves', of £63,667 (2021: £41,599).

The reserves are higher than our target minimum, although with the increased costs of staffing we are expecting these reserves to fall.

Going Concern

The Charity's reserves policy is designed to ensure that it holds sufficient reserves to meet obligations as they become due, and trustees are confident that in the event of a significant fall in income, the Charity can reduce expenditure in a controlled manner whilst continuing as a going concern.

Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

Trustee Selection Methods:

Trustees must be members of Camcycle and are elected at our AGM each year or can be co-opted during the year by the board of trustees.

How New Trustees are Inducted and Trained:

We conduct a skills audit each year to determine areas to focus on when recruiting new trustees. We aim to conduct open recruitment with advertising on many relevant sites, on social media in our magazine and through our membership communications.

Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Approved by the trustees on 12 January 2023 and signed on behalf of the charity's trustees by:

Robin Heydon
Chair
12 January 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CAMBRIDGE CYCLING CAMPAIGN

I report to the charity trustees on my examination of the accounts of Cambridge Cycling Campaign for the year ended 30 September 2022 which are set out on pages 12 to 19.

This report is made solely to the Trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees for my independent examination work, for this report, or for the statement I have given below.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Brian Corbett MBA

38 Chesterton Hall Crescent
Cambridge

CB4 1AP

Date: 12 January 2023

CAMBRIDGE CYCLING CAMPAIGN

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 September 2022

	Notes	General Fund 2022 £	Restricted Fund 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOMING RESOURCES					
Membership Subscriptions		26,108		26,108	22,044
Individual Donations		7,393	13,363	20,756	15,224
Corporate Donations		1,100		1,100	5,000
Major Donations		8,000	51,014	59,014	49,093
Gift Aid		7,504	4,766	12,270	11,920
Grants, non-governmental		5,500	19,267	24,767	14,054
Government grants		-	11,000	11,000	3,000
Charitable trading	3	4,380		4,380	2,240
Interest Received		200	-	200	186
TOTAL INCOMING RESOURCES		60,185	99,410	159,595	122,761
RESOURCES EXPENDED					
Cost of sales	4	240	-	240	103
Staff costs	5	58,990	66,500	125,490	91,659
Office costs		5,194		5,194	5,220
Campaigning		453	1,675	2,128	1,997
Advocacy and Education		6,212		6,212	3,121
Events		1,542	2,680	4,222	210
Member Servicing		1,173	-	1,173	1,243
Training, Conference, Affiliations		1,963	-	1,963	2,557
Depreciation		1,864	-	1,864	2,989
Other Overheads	7	3,114	6,467	9,581	5,482
TOTAL RESOURCES EXPENDED		80,745	77,322	158,067	114,581
Net incoming/(outgoing) resource before investment gains/(losses)		(20,560)	22,088	1,528	8,180
Net income/(expenditure)		(20,560)	22,088	1,528	8,180
RECONCILIATION OF FUNDS:					
TOTAL FUNDS BROUGHT FORWARD		99,742	41,599	141,341	133,161
TOTAL FUNDS CARRIED FORWARD		£ 79,182	£ 63,687	£ 142,869	£ 141,341

CAMBRIDGE CYCLING CAMPAIGN

BALANCE SHEET

As at 30 September 2022

	Notes	£	2022 £	£	2021 £
FIXED ASSETS					
Tangible assets	8		2,024		2,436
CURRENT ASSETS					
Debtors	9	14,052		10,250	
Cash at bank and in hand		136,213		144,779	
		<u>150,265</u>		<u>155,029</u>	
CREDITORS: amounts falling due within one year	10	(9,420)		(16,124)	
NET CURRENT ASSETS			<u>140,845</u>	<u>138,905</u>	
TOTAL NET ASSETS			<u>£ 142,869</u>	<u>£ 141,341</u>	
FUNDS					
Restricted funds	11		63,687		41,599
General fund (unrestricted)	11		79,182		99,742
			<u>£ 142,869</u>	<u>£ 141,341</u>	
			-		-

The financial statements were approved by the Trustees on 12 January 2023 and signed on their behalf by:-

C:\

ROBIN HEYDON, Chair

PETER GOTHAM, Treasurer

The annexed notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

1. ACCOUNTING POLICIES

a. General information and basis of preparation of financial statements

Cambridge Cycling Campaign is a charitable unincorporated association, established in the United Kingdom. The nature of the charity's operations and principal activities are described in the Trustees' report.

The charity constitutes a public benefit entity as defined by the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019 (SORP 2019), FRS 102, the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

c. Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA). When the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Whilst membership subscriptions give members the right to participate in meetings of the charity, they do not give the member rights to any services or other benefits from the Charity, so are received in the nature of a gift are recognised when received, in line with our other income recognition policies.

No amount is included in the financial statements for volunteer time in line with the SORP 2016. Further detail is given in the Trustees' Annual Report.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

d. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

e. Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

- Computers and IT - 3 years
- Office and Other Equipment - 3-5 years
- Vehicles (Bikes) - 4 years

f. Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains/(losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably.

g. Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

h. Going concern

The financial statements have been prepared on a going concern basis. The trustees set a minimum reserves policy designed to ensure the charity can meet all obligations as they fall due, and have sufficient time to respond to any reductions in income to allow costs to be reduced and continue as a going concern.

Reserves remain above the minimum target level.

i. Judgements and key sources of estimation uncertainty

The Trustees do not believe that any significant judgements or estimates have been needed in compiling these financial statements

CAMBRIDGE CYCLING CAMPAIGN

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

2. GOVERNMENT GRANTS	2022	2021
	£	£
The Charity received the following grants from Cambridge City Council (CCC), and South Cambs District Council (SCDC).		
SCDC - Cargo Bike project	5,000	
CCC - Festival of Cycling	4,000	
CCC - Reach Ride	2,000	
CCC - Cycle theft project		1,000
SCDC - School Streets Project		2,000
	£ 11,000	£ 3,000
3. CHARITABLE TRADING INCOME	2022	2021
	£	£
Advertising	2,045	2,005
Service Provision (Receipts)	0	0
Sponsorship	2,000	0
Corporate Subscriptions	25	125
Merchandise	143	10
Event Income	167	100
	£ 4,380	£ 2,240
4. COSTS OF CHARITABLE TRADING	2022	2021
	£	£
Cost of Merchandise	240	103
Cost of Service Provision	0	0
Cost of Fundraising	0	0
	£ 240	£ 103
5. STAFF AND VOLUNTEERS	2022	2021
	£	£
Wages and salaries	113,679	85,608
Social security costs	5,410	3,209
Pension costs	3,061	2,166
Other employee costs	2,763	676
Volunteer Development	577	-

CAMBRIDGE CYCLING CAMPAIGN

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

<u>£</u>	<u>125,490</u>	<u>£</u>	<u>91,659</u>
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The Charity operates a defined contribution pension scheme in compliance with auto-enrolment obligations. The contributions to this scheme recognised as an expense in the SOFA are the pension costs shown above.

The pay policy is set out within the internal policies in the website - www.camcycle.org.uk/charity-policies

No employee received remuneration in excess of £60,000

Average numbers of staff employed during the year

<u>3.5</u>	<u>3</u>
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6. TRUSTEES, KEY MANAGEMENT PERSONNEL AND RELATED PARTIES

The trustees have identified Executive Director Roxanne De Beaux as key management personnel.

Benefits Received by Key Management and Trustees

<u>£</u>	<u>46,357</u>	<u>£</u>	<u>45,862</u>
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No trustees were remunerated by the charity for their work. Reimbursed reasonable expenses incurred in carrying out their duties for the Charity were as follows - travel costs:

<u>£</u>	<u>Nil</u>	<u>£</u>	<u>100</u>
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Number of trustees with expenses reimbursed

<u>0</u>	<u>2</u>
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5 trustees (2021: 8) made donations to the Charity, totalling £7,350 (2021: £11,558): none had significant conditions attached to them. This is in addition to routine membership payments made by all trustees.

7. OTHER COSTS

	2022	2021
	£	£
Bank Charges	501	777
Computing & IT	1,808	1,630
Insurance	2,256	1,936
Other Postage	1	-
Professional Services	4,705	1,087
Telephone	310	52
	<u>£</u>	<u>£</u>
	<u>9,581</u>	<u>5,482</u>

CAMBRIDGE CYCLING CAMPAIGN

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

8. TANGIBLE FIXED ASSETS				2022	2021
	Computers and IT Cost	Office and Other Equipment Cost	Vehicles (Bikes) Cost	Total £	<i>Total</i> £
Cost					
At 1 October 2021	3,901	4,004	4,657	12,562	11,953
Additions	1,452	-	-	1,452	609
At 30 September 2022	<u>5,353</u>	<u>4,004</u>	<u>4,657</u>	<u>14,014</u>	<u>12,562</u>
Depreciation					
At 1 October 2021	3,230	3,015	3,881	10,126	7,137
Charge for the year	463	625	776	1,864	2,989
At 30 September 2022	<u>3,693</u>	<u>3,640</u>	<u>4,657</u>	<u>11,990</u>	<u>10,126</u>
Net book value					
At 30 September 2021	<u>£ 671</u>	<u>£ 989</u>	<u>£ 776</u>	<u>£ 2,436</u>	
At 30 September 2022	<u>£ 1,660</u>	<u>£ 364</u>	<u>£ Nil</u>	<u>£ 2,024</u>	
9. DEBTORS				2022	2021
Due within one year				£	£
Trade debtors				-	10
Prepayments				1,798	1,935
Other debtors - Gift Aid claims receivable				12,254	8,305
				<u>£ 14,052</u>	<u>£ 10,250</u>
10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				2022	2021
				£	£
Trade creditors				1,270	2,307
Subscriptions - to be reimbursed				114	96
Conduit Funding for Milton Cycling Campaign				3,846	12,343
Social security and other taxes				3,306	1,378
Pension contributions				749	-
Accruals				79	-
Other creditors				56	-
				<u>£ 9,420</u>	<u>£ 16,124</u>

CAMBRIDGE CYCLING CAMPAIGN

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2022

11. STATEMENT OF FUNDS

Current year	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
RESTRICTED FUNDS					
Staff costs	23,170	39,014	(36,175)	-	26,009
Planning officer post	16,429	49,396	(30,147)	-	35,678
Cargo Bike project - note 2	-	5,000	(5,000)		
Festival of Cycling - note 2		4,000	(4,000)		
Reach Ride - note 2		2,000	(2,000)		
Cycle parking guide	2,000				2,000
Other projects					-
	-	-	-	-	
	<u>£ 41,599</u>	<u>£ 99,410</u>	<u>£ (77,322)</u>	<u>£ Nil</u>	<u>£ 63,687</u>

In addition to the specific grant towards staff costs, the cycle parking grant was used to meet £2,000 of the staff costs of this project

General fund	99,742	60,185	(80,745)	-	79,182
Restricted fund	41,599	99,410	(77,322)	-	63,687
	<u>£ 141,341</u>	<u>£ 159,595</u>	<u>£ (158,067)</u>	<u>£ Nil</u>	<u>£ 142,869</u>

<i>Prior year</i>	<i>Brought Forward</i> £	<i>Incoming Resources</i> £	<i>Resources Expended</i> £	<i>Transfers and investment gains/(losses)</i> £	<i>Carried Forward</i> £
<i>General fund</i>	106,009	68,577	(74,844)	-	99,742
<i>Restricted fund</i>	27,152	54,184	(39,737)	-	41,599
	<u>£ 133,161</u>	<u>£ 122,761</u>	<u>£ (114,581)</u>	<u>£ Nil</u>	<u>£ 141,341</u>

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

The Restricted fund is represented entirely by the cash at bank; the General fund is represented by all other assets and liabilities.